

Dwaraka Doss Goverdhan Doss Vaishnav College (AUTONOMOUS)

P G & RESEARCH DEPARTMENT OF COMMERCE

ANNUAL PLANNER : 2020-21

Sl. No.	Curriculum	Teaching- Learning Evaluation	Projects Major/ Minor	Seminar/Conference/Workshop	Paper Presentation/ Publication/ Research	Consultancy/ Extension activity	Infrastructure/ Additional Information
	<ul style="list-style-type: none"> • Conduct of Board of Studies meeting 	<ul style="list-style-type: none"> • Head of the Department – Staff Meeting • Allocation & Distribution of Subjects / Classes • Commencement of online Classes for II & III UG, II PG • Registration for Placement Cell – III UG / II PG • Conduct of Internship VIVA through Google Meet for I PG [2019 Batch] • Student Induction Programme 		<ul style="list-style-type: none"> • Webinar for Faculty on Reenergizing Classroom with Innovative Teaching Technique • Departmental Activities / Student Forum – Tax Payer Awareness Lecture Series I to VI • Constitution of Class Committee & Meeting • Student Orientation: Career Opportunities for Commerce 	<ul style="list-style-type: none"> • Ph.D. Registration for June / July Session as per University of Madras Calendar • Conduct of VIVA VOCE for M.Phil. [2019 Batch] • Admission for 2020 Batch M.Phil. course • Ph.D. Registration 		<ul style="list-style-type: none"> • Preparation of Budget for ensuing academic year 2021 – 22 • WIFI – Facility in the Department • Smart Class Room – for M.Com Classes(I & II Year) • Research Lab with 10 Desktop Computers & Printers with high

	<ul style="list-style-type: none"> • Commencement of Classes for I UG & I PG through Online Mode • ODD Semester: CIA Examination – I- Online Assessment • ODD Semester: IA II Examination- Online Assessment • ODD Semester: Generic Skill Assessment(CIA-3) Online Assessment • Feedback from Students • ODD Semester: Consolidation of Internal Assessment Marks • Conduct of Non Major Elective Examination • Even Semester: CIA Examination – I (online Assessment) • Conduct of VIVA VOCE for II PG 	<p>Students. (online mode through Webinars)</p> <ul style="list-style-type: none"> • Orientation & Enrolment for Certificate Courses/ Skill Development Courses (GST, POSH) • Release of Department News Bulletin- ODD SEMESTER • Departmental Activities / Student Forum (Prathiba Sangam Activities) • Proposal for MOU's with Professional Bodies (Institute of Internal Auditors) • Conduct of Joint Collaborative Academic Programme(s) (ICAI, Miles Education Pvt. Ltd.,ISDC) 	<p>for Dec/ Jan Session as per University of Madras Calendar</p> <ul style="list-style-type: none"> • Conduct of Theory / Internal Examinations for 2021 Batch M.Phil. Students • Conduct of PhD Viva through online 	<p>speed internet Facility & Subscription to commerce & Management Journals - in the M Phil Class room</p>
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