

**D.D.G.D. VAISHNAV COLLEGE (AUTONOMOUS)**

1	<b>Name</b>	KAVITHA.M
2	<b>Designation</b>	ASSISTANT PROFESSOR
3	<b>Department</b>	BUSINESS ADMINISTRATION
4	<b>Employee Id</b>	EC05021
5	<b>Date of Birth</b>	28.05.1989
6	<b>Gender</b>	FEMALE
7	<b>Date of Appointment in this institution</b>	01.08.2022
8	<b>Experience in this institution</b>	5 MONTHS
9	<b>Official Mail Id</b>	<a href="mailto:m.kavitha@dgvaishnavcollege.edu.in">m.kavitha@dgvaishnavcollege.edu.in</a>
10	<b>Blood Group</b>	O+ve

11 EDUCATION DETAILS (from highest qualification):					
S.No.	Degree	Institution	University	Year of study	Grade/Class
1	MBA	RANIPPETTAI ENGINEERING COLLEGE, VELLORE	ANNA UNIVERSITY	2009-2011	FIRST CLASS
2	BCA	DKM COLLEGE FOR WOMEN, VELLORE	THIRUVALLUVAR UNIVERSITY	2006-2009	FIRST CLASS

12 Details of ORIENTATION/REFRESHER COURSES attended:				
S.No.	Orientation/Refresher	University/Institution	Duration	Date (from-to)
	NIL			

13 Details of SEMINARS, CONFERENCES, WORKSHOPS, FDPs etc. attended:					
S.No	Type (Regional/National/International)	Theme (Workshop/Conference/Seminar/FDP)	Organized by	Duration	Date
1	National	Values and Spirituality for Excellence in Teaching Profession	Prajapita Brahma Kumaris Ishwariya Vishwa Vidyalaya	1 Day	28 <sup>th</sup> August 2016
2.	Regional	Research Writing and Article Publishing	MNM Jain Engineering College	1 Day	27 <sup>th</sup> September 2016
3	National	Managing Online Classes and	Teaching Learning	17 Days	20 <sup>th</sup>

		Co-Creating MOOCS	Centre Ramanujan College & Ministry of HRD		April 1 to 6 <sup>th</sup> May 2020
4	National	Workplace Enhancement	Soka Ikeda College of Arts and Science for Women	3 Days	27 <sup>th</sup> May to 29 <sup>th</sup> May 2020
5	Regional	FDP on Advance Excel for Educators	Hindusthan College of Arts and Science for Women, Coimbatore	2 Days	12 <sup>th</sup> & 13 <sup>th</sup> May 2021
6	National	Workshop on SPSS	Dr. MGR Educational and Research Institute	2 Days	14 <sup>th</sup> and 15 <sup>th</sup> May 2021
7	National	Workshop on E-Content Creation and ICT Tools for Innovative Teaching	Nehru Institute of Technology	2 Days	14 <sup>th</sup> and 15 <sup>th</sup> May 2021
8	National	Workshop on Research Methodology	Prestige Institute of Management Dewas	6 Days	24 <sup>th</sup> to 29 <sup>th</sup> May 2021
9	Regional	FDP on Learning, Teaching, Research and Publishing	Soka Ikeda College of Arts and Science for Women	5 Days	21 <sup>st</sup> to 25 <sup>th</sup> February 2022
10	National	FDP on Innovation and Entrepreneurship	University of Madras, Entrepreneurship & Career Hub	5 Days	4 <sup>th</sup> April 2022 to 8 <sup>th</sup> April 2022
11	National	Workshop on Data Analysis in Excel	REST Society for Research International	5 Days	16 <sup>th</sup> to 20 <sup>th</sup> May

					2022
12	Regional	FDP on NAAC Accreditation, Outcome based Education and Worklife Balance	Soka Ikeda College of Arts and Science for Women	5 Days	11 <sup>th</sup> to 15 <sup>th</sup> July 2022
13	National	Significance of Intellectual Property Rights (IPRs) in Current Era	PSG College of Arts and Science, Coimbatore	1 Day	12 <sup>th</sup> November 2022

<b>14 Details of Papers published in CONFERENCES/attended Conferences:</b>					
<b>S.No</b>	<b>Type (Regional/National/International)</b>	<b>Name of the Conference</b>	<b>Name of the paper presented/Attended</b>	<b>Organized by</b>	<b>Date</b>
1	International	Social Responsibility, Ethics and Sustainability	Marketing Strategies used by NGO's in India	Soka Ikeda College of Arts and Science for Women	27 <sup>th</sup> & 28 <sup>th</sup> January 2016
2	National	Informational Literacy and Bibliotherapy for Women	Bibliotherapy a Resource for Problem Solving	Soka Ikeda College of Arts and Science for Women & Madras Library Association	1 <sup>st</sup> October 2016
3	National	Leadership Performance & Entrepreneurial Development	The Role of Leadership Competencies in Innovation and Decision Making	Mar Gregorius College of Arts and Science For Women	25 <sup>th</sup> September 2019
4	International	Women Emancipation & Global Career Opportunities Through Higher Education	Higher Education and Women Empowerment	Soka Ikeda College of Arts and Science for Women	4 <sup>th</sup> May to 6 <sup>th</sup> May 2022
5	International	Contemporary Approaches to Empower Smart Future through	Implementation of Green Human Resources Management Practices in Private	SIIMS, Pollachi	24 <sup>th</sup> & 25 <sup>th</sup> November 2022

		Digitalization	Companies – Opportunities and Barriers		
6	National	Future Trends in Commerce: Challenges and Sustainability	Awareness and Impact of GST among Small Scale Industries in Ambattur Industrial Estate, Chennai	Bharath Institute of Science and Technology	30 <sup>th</sup> November 2022

15 Details of visit as a RESOURCE PERSON:					
S.No	Type (Guest Lectures, Workshops, Conferences Or Seminars/ Ph.D, Viva-voce Examination)	Title	Institution Name	Date	

16 Details of publication of Articles/ Chapters written in EDITED BOOKS:				
S.No	Book Name	Title of Articles/Chapters	Name & Address of the Publisher	Month & Year of Publication
1	Women Emancipation & Global Career Opportunities Through Higher Education	Higher Education and Women Empowerment	Maya Publication, Chennai	May 2022
2	Future Trends in Commerce: Challenges and Sustainability	Awareness and Impact of GST among Small Scale Industries in Ambattur Industrial Estate, Chennai	Bharath Institute of Higher Education and Research	Nov-2022

17 Details of individual/collaborative MAJOR/MINOR research project undertaken:						
S.No	Title of the Project	Name & Address of the Collaborating Faculty	Funding Agency	Fund Sanctioned	Period	Duration

18 Details on RESEARCH GUIDANCE:					
S.No	Type (FT/PT)	Name of the candidate	Title of the Dissertation	University	Status

19 Details of papers published in JOURNALS:							
S.No	Journal Type (National / International)	Name of the Journal	Title of the article	Name of the Co-authors	VolNo, IssueNo, PageNos. ISSN No/DOI	Month and year of Publication	Impact Factor/SCI/Scopus (if any)
1.	International	Business Horizon	Green Human Resource Management: Policies and Practices – A Review	M. Vijaya Sumathi	Volume 5, Issue 1, ISSN: 2395 – 2504	October 2018	

<b>20</b>			
<b>Details of AWARDS received:</b>			
<b>S.No</b>	<b>Title of the Award</b>	<b>Awarding Agency / University / Government</b>	<b>Month/Year</b>

<b>21</b>				
<b>Details of MEMBERSHIP IN EDITORIAL BOARD/ACADEMIC AGENCIES/BODIES:</b>				
<b>S.No</b>	<b>Name of the Journal/Magazine/Agency</b>	<b>Position in the Board</b>	<b>ISBN/ISSN No.(if any)</b>	<b>Year</b>
1	Academic and Research Conclave	Member	-	2022-2023

<b>22</b>			
<b>POSITIONS HELD in this institution:</b>			
<b>S.No.</b>	<b>Institution/Department Level</b>	<b>Position</b>	<b>Duration</b>
1	Department Level	Course Coordinator III BBA C	From August 2022 Onwards
2	Department Level	Faculty Coordinator Bridge Course	From August 2022 Onwards
3	Department Level	Students Progression Member	From August 2022 Onwards
4	Department Level	NIRF & Other Ranking Team Member	From August 2022 Onwards
5	Department Level	Curriculum Design & Development Member	From August 2022 Onwards
6	Department Level	Naan Mudhalvan & Other Online course Member	From October 2022 Onwards